

PHINMA EDUCATION College of Management & Accountancy COURSE OUTLINE
Course Code: ACC 102 Descriptive Title: Fundamentals of Financial Accounting and Reporting Credit Unit:6 lecture units Time Allocation: 108 hours Pre-requisite:None

A. Course Description: Financial Accounting and Reporting is the first accounting course in the new BS Accountancy curriculum. It deals with the review of the accounting cycle, accounting for merchandising, manufacturing concern, accounting for partnership, structure and formation of corporation, and the basic concepts of the preparation and presentation of financial statements. Learners are expected to analyze accounting transactions, prepare journal entries, summarize the effects of the transactions, and prepare and present simple financial statements in conformity with the financial reporting framework.

B. Course Objectives: Upon completion of this course, students will be able to:

1. Demonstrate the steps in the accounting cycle, from the analysis of business transactions to the preparation of financial statements of a service and merchandising business.
2. Explain and differentiate each forms of business organization from the others.
3. Introduce the basic accounting for manufacturing form of business organization and payroll accounting
4. Prepare journal entries for partnership formation and operations.
5. Demonstrate knowledge and skills in accounting for corporate issuances, reacquisition, retirement of share and distribution to owners.
6. Appreciate ethics in accounting and professionalism.

C. Subject Outline:

- I. Overview of Accounting and Accounting Concepts and Principles
 - Different Definitions and Roles of Accounting
 - Types and Forms of Business Organization
 - Common Branches of Accounting
 - Generally Accepted Accounting Principles
- Basic Accounting Assumptions and Principles of Accounting
- II. Accounting Equation and the Double-Entry System
- III. Analysing and Journalizing Business Transactions of a Service Business
- IV. Summarizing the Effects of Business Transactions

Accounting 102 Study Guide

Michael Rajnik

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