

PHINMA EDUCATION College of Management & Accountancy COURSE OUTLINE
Course Code: ACC 102 Descriptive Title: Fundamentals of Financial Accounting and Reporting Credit Unit:6 lecture units Time Allocation:108 hours Pre-requisite:None

A. Course Description: Financial Accounting and Reporting is the first accounting course in the new BS Accountancy curriculum. It deals with the review of the accounting cycle, accounting for merchandising, manufacturing concern, accounting for partnership, structure and formation of corporation, and the basic concepts of the preparation and presentation of financial statements. Learners are expected to analyze accounting transactions, prepare journal entries, summarize the effects of the transactions, and prepare and present simple financial statements in conformity with the financial reporting framework.

B. Course Objectives: Upon completion of this course, students will be able to:

1. Demonstrate the steps in the accounting cycle, from the analysis of business transactions to the preparation of financial statements of a service and merchandising business.
2. Explain and differentiate each forms of business organization from the others.
3. Introduce the basic accounting for manufacturing form of business organization and payroll accounting
4. Prepare journal entries for partnership formation and operations.
5. Demonstrate knowledge and skills in accounting for corporate issuances, reacquisition, retirement of share and distribution to owners.
6. Appreciate ethics in accounting and professionalism.

C. Subject Outline:

I. Overview of Accounting and Accounting Concepts and Principles

- Different Definitions and Roles of Accounting
- Types and Forms of Business Organization
- Common Branches of Accounting
- Generally Accepted Accounting Principles

•Basic Accounting Assumptions and Principles of Accounting

II. Accounting Equation and the Double-Entry System

III. Analysing and Journalizing Business Transactions of a Service Business

IV. Summarizing the Effects of Business Transactions

Accounting 102 Study Guide

Michael Rajnik

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Table of Contents Accounting 102 Study Guide

1. Understanding the eBook Accounting 102 Study Guide
 - The Rise of Digital Reading Accounting 102 Study Guide
 - Advantages of eBooks Over Traditional Books
2. Identifying Accounting 102 Study Guide
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Accounting 102 Study Guide
 - User-Friendly Interface
4. Exploring eBook Recommendations from Accounting 102 Study Guide
 - Personalized Recommendations
 - Accounting 102 Study Guide User Reviews and Ratings
 - Accounting 102 Study Guide and Bestseller Lists
5. Accessing Accounting 102 Study Guide Free and Paid eBooks

- Accounting 102 Study Guide Public Domain eBooks
- Accounting 102 Study Guide eBook Subscription Services
- Accounting 102 Study Guide Budget-Friendly Options
- 6. Navigating Accounting 102 Study Guide eBook Formats
 - ePub, PDF, MOBI, and More
 - Accounting 102 Study Guide Compatibility with Devices
 - Accounting 102 Study Guide Enhanced eBook Features
- 7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of Accounting 102 Study Guide
 - Highlighting and Note-Taking Accounting 102 Study Guide
 - Interactive Elements Accounting 102 Study Guide
- 8. Staying Engaged with Accounting 102 Study Guide
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Accounting 102 Study Guide
- 9. Balancing eBooks and Physical Books Accounting 102 Study Guide
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Accounting 102 Study Guide
- 10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
- 11. Cultivating a Reading Routine Accounting 102 Study Guide
 - Setting Reading Goals Accounting 102 Study Guide
 - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Accounting 102 Study Guide
 - Fact-Checking eBook Content of Accounting 102 Study Guide
 - Distinguishing Credible Sources
- 13. Promoting Lifelong Learning
 - Utilizing eBooks for Skill Development

- Exploring Educational eBooks

14. Embracing eBook Trends

- Integration of Multimedia Elements
- Interactive and Gamified eBooks

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