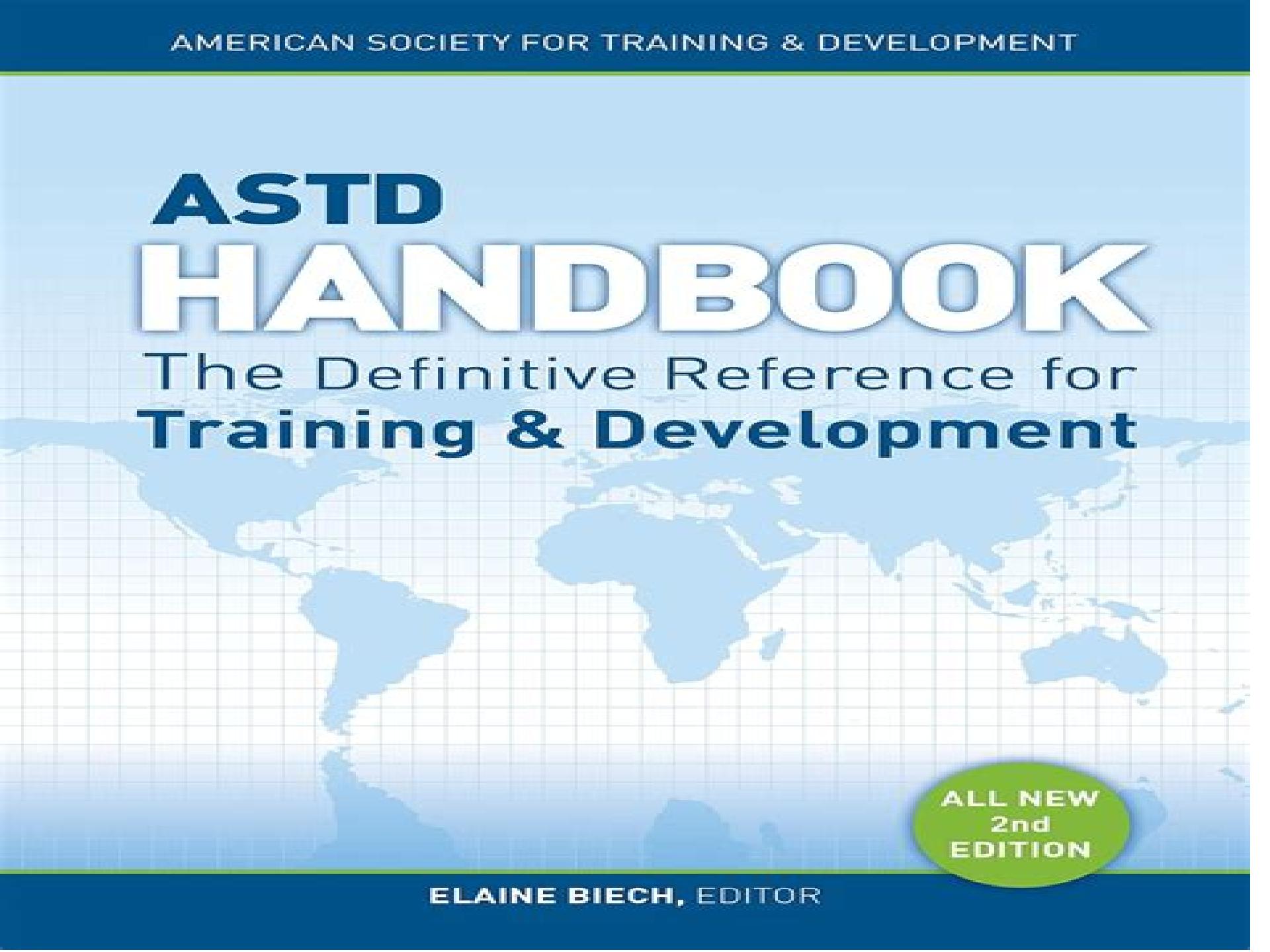


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pioneer Huggett wrote this book for you instructional designers facilitating trainers learning coordinators and training managers And she continues to experiment with creative techniques and hone her skills so you can jump in with confidence This complete guide builds on the author s popular The Virtual Training Guidebook use them together or on their own to delve into Huggett s holistic approach to virtual training **The Art and Science of Training** Elaine Biech,2016-12-01

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Training and Development is the continuous process of improving skills gaining knowledge clarifying concepts and changing attitude through structured and planned education by which the productivity and performance of the employees can be enhanced Training and Development emphasize on the improvement of the performance of individuals as well as groups through a proper system within the organization which focuses on the skills methodology and content required to achieve the objective Good efficient training of employees helps in their skills knowledge development which eventually helps a company improve its productivity leading to overall growth **Emotional Intelligence Training** Karl Mulle,2016-08-29 When it comes to reaching peak performance emotional intelligence is key Research shows that emotional intelligence is more

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