

MICHAEL E. BATTS

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# **BOARD MEMBER ORIENTATION**

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*The Concise and Complete Guide to*  
**NONPROFIT BOARD SERVICE**



# Board Member Orientation The Concise And Complete Guide To Nonprofit Board Service

**Kay Sprinkel Grace**

## **Board Member Orientation The Concise And Complete Guide To Nonprofit Board Service:**

**Board Member Orientation** Michael E. Batts, 2011-02-03 Finally Board member orientation truly simplified Serving on a nonprofit board can be an incredibly rewarding experience for the properly prepared board member This book is for the generous and busy people who agree to give of their time and talents by serving on nonprofit boards Nonprofit boards often fail to do a good job of board member orientation for a variety of reasons It takes a significant amount of time and effort to plan and conduct quality board member orientation programs and every time a new board member arrives it's time to do it again Because of the challenges associated with providing quality board member orientation many nonprofit organizations do not do it at all leaving their board members to wing it This book provides help and support to the truly great men and women serving on nonprofit boards whose service makes a positive difference in the lives of countless people every day This book is a concise and appropriately comprehensive guide to nonprofit board service designed especially for new board members It is a quick read about one hour yet it addresses with accuracy the most significant elements of board service such as mission responsibility duty risk liability and board meeting dynamics Hooey Alerts Watch for Hooey Alerts where the author identifies and dispels common myths and legends about nonprofit board service There are many sources of false or misleading information about the nonprofit board service environment A perfect example is the often vaguely worded and intimidating assertion or implication that the Sarbanes Oxley Act passed by Congress in 2002 applies to nonprofit organizations in a manner similar to how it applies to publicly traded companies It does not Reviews This book is the perfect guide for every nonprofit board member Concise highly informative and loaded with nuggets of wisdom it's a must read that will take board members to the next level of successful board governance J Todd Chasteen General Counsel Samaritan's Purse Mike Batts has put his quarter century of advising and serving on nonprofit boards to good use in this accurate and easy to read book In addition to describing major principles of nonprofit law and governance the book provides helpful questions to guide board members in understanding the practical applications of the concepts discussed While geared primarily toward helping new board members get up to speed quickly it should also help veteran board members discharge their stewardship roles wisely and efficiently Chuck Hartman Associate Professor of Business Law and Accounting Cedarville University This book Board Member Orientation is exactly what a busy volunteer board member needs The board member's duties are presented in a clear and concise manner from the perspective of someone who has been around many boards With a focus on those issues that are most common and or most important it is perfect for board member orientation and for quick reference reminders for the experienced board member Doug Starcher Partner Broad Cassel This book provides clear no nonsense guidance on the basic issues for new nonprofit board members Using this book for board member orientation will ensure your organization has communicated fundamental governance issues and will assist the board in determining risk management strategies Dan Busby President ECFA The Simple Board Member Orientation Process Using This Book 1 Your board

members read Chapters 1-9 of the book which will provide them with insights regarding the key elements of nonprofit board service. 2. You provide the board members with copies of the documents described in Chapter 10 related to your organization. 3. You meet with your board members to discuss the unique attributes of your organization following the discussion questions provided in Chapter 10.

**Done**     *The Art of Director Excellence* John Hotta, 2023-10-04

How would you compare what you expected of board service versus the reality? What do you want to say to lifelong learners of corporate governance? Compiling wisdom and practical knowledge from interviews with over 40 board directors spanning board chairs and CEOs at public companies, private companies and nonprofit organizations. *The Art of Director Excellence* Volume 1 presents insightful answers to these questions and more. It explores a variety of important topics in corporate governance including developing business strategy with management, navigating risks being a board chair or committee member on different types of boards and improving ESG and diversity along with the many differences in how these decisions are handled in North America, Asia and Europe. While this book is an invaluable asset for both new and existing board directors inside the boardroom, it has use outside it as well. The real world wisdom and experience in this volume will complement academic textbooks as shown in the appendix which cross references commonly used textbooks to show how this book matches their contents. Academics, business school faculty and students in executive education as well as graduate and undergraduate corporate governance classes will benefit immensely from this book. Emerging leaders in investment banking, proxy advisory and executive recruiting will gain knowledge of the inner workings of the boardroom.

**A Guide to Building Your Board** Judith Grummon Nelson, 1991

**The Nonprofit Board Answer Book** BoardSource, 2011-11-08

An essential guide to good governance for board leaders at all levels of experience and expertise. This third edition of the bestselling book for nonprofit board members and professionals offers a thoroughly revised and updated resource that answers the most commonly asked question on board governance. The book covers such topics as board structure and process, board member recruitment and orientation, board staff relations and financial management. This new edition includes updated information on topics that have recently increased in importance including new Form 990 dealing with the financial crisis, risk management and mergers. Shows executives and board members how to be more effective, meet difficult situations head on and deal with commonplace challenges with confidence. Topics include information on the viability of for-profit ventures, board retreats, board diversity, fundraising, financial oversight, strategic thinking and the use of technology. From Boardsource, the premier resource for practical information, tools, best practices, training and leadership development for board members of nonprofit organizations worldwide. Offers insight gained from the BoardSource Governance Index Survey, hundreds of board self-assessments and questions and challenges heard by BoardSource from thousands of nonprofit leaders.

**The Society for Nonprofit Organizations' Official National Directory of Service and Product Providers to Nonprofit Organizations and Resource Center Catalog** Society for Nonprofit Organizations (U.S.), 1988

**The Board Building Cycle** Berit M.

Lakey,2007 The Ultimate Board Member's Book Kay Sprinkel Grace,2003 *Board Member Orientation* Holly Kleinsasser,1995 With every new board or council member the face personality and skills of a government board change The sooner that these newcomers are brought up to speed about the business of the organization the sooner all will benefit from the abilities they possess This manual is designed to help administrators provide effective in house orientation to rookie board members and provides a structure through which specific issues and characteristics about each government organization can be discussed The manual boasts a wide range of forms and worksheets to assist the busy administrator in setting up a customized program in his or her organization *Joining a Nonprofit Board* Marc J. Epstein,F. Warren McFarlan,2011-04-19 Often business executives serve or are asked to serve as board members of nonprofit organizations However without a clear understanding of how nonprofits work service on a board can be a frustrating experience Joining a Nonprofit Board offers an important guide to the roles and responsibilities of a nonprofit board member Marc J Epstein and F Warren McFarlan provide a step by step guide to how board members can work with a nonprofit organization to achieve the organization s overarching mission attain financial sustainability and develop and execute the systems needed to accomplish both Based on more than 10 years of research from Rice University and Harvard Business School and filled with illustrative examples Joining a Nonprofit Board explores the basic structure of a nonprofit explains how to build and monitor a nonprofit s mission and identifies how the board performs an effective assessment of a non profit The book also explores the challenges posed by the duality of leadership between the unpaid volunteer non executive chairman of the board and the CEO Joining a Nonprofit Board includes a helpful explanation of a board member s life cycle The authors start with the decision to join a board and explain how to prepare for the first meeting The book explores how to serve effectively the first two years and reveals what it takes to develop your ongoing role as a trustee Finally the book describes how to transition off the board to other forms of service with the organization Joining a Nonprofit Board is a comprehensive resource for anyone who wants to take their experience in the business world and serve a nonprofit with passion and clarity *The Nonprofit Manager's Resource Directory* Ronald A. Landskroner,2002 A newly revised and updated edition of the ultimate resource for nonprofit managers If you re a nonprofit manager you probably spend a good deal of your time tracking down hard to find answers to complicated questions The Nonprofit Manager s Resource Directory Second Edition provides instant answers to all your questions concerning nonprofit oriented product and service providers Internet sites funding sources publications support and advocacy groups and much more If you need help finding volunteers understanding new legislation or writing grant proposals help has arrived This new updated edition features expanded coverage of important issues and even more answers to all your nonprofit questions Revised to keep vital information up to the minute The Nonprofit Manager s Resource Directory Second Edition Contains more than 2 000 detailed listings of both nonprofit and for profit resources products and services Supplies complete details on everything from assistance and support groups to software vendors and Internet

servers management consultants to list marketers Provides information on all kinds of free and low cost products available to nonprofits Features an entirely new section on international issues Plus 10 bonus sections available only on CD ROM The Nonprofit Manager s Resource Directory Second Edition has the information you need to keep your nonprofit alive and well in these challenging times Topics include Accountability and Ethics Assessment and Evaluation Financial Management General Management Governance Human Resource Management Information Technology International Third Sector Leadership Legal Issues Marketing and Communications Nonprofit Sector Overview Organizational Dynamics and Design Philanthropy Professional Development Resource Development Social Entrepreneurship Strategic Planning Volunteerism

**Doing Good Even Better** Edgar Stoesz,2015-01-27 The trusted handbook for nonprofit board service is back newly revised and updated Doing Good Even Better is approachable wisdom fresh from the recently retired chair of Habitat for Humanity International Edgar Stoesz St yce has made Doing Good Even Better a guidebook In short pointedly written chapters Stoesz covers Helping Directors Understand Their Governance Role A Plan to Fulfill the Purpose Reporting Back to the Members Planning Effective Meetings Great Boards Have a Good Fight occasionally Working Your Way Through a Crisis Great Boards Celebrate Leaving Right Discussion Action Questions conclude many of the chapters In addition Stoesz offers a Board Evaluation Form a Director s Self Evaluation Form and an Outline for the Executive Director Annual Review Doing Good Even Better is practical ready to go material for board members who are stiffly new or wearily veteran Author Edgar Stoesz writes crisply from his wise and seasoned board experience

**The Little Book of Boards** Erik Hanberg,2015-02-10

Are you new to a board and have no idea what s expected of you Do you know what a board s six key responsibilities are Do you know what your relationship with the Executive Director should be If not this book is for you So many board members especially of small nonprofits want to support a nonprofit and readily accept the invitation to join the board It s only then that they discover they are in over their heads with no idea of their expectations and responsibilities The Little Book of Boards is here to throw that drowning board member a rope Told with a conversational style this book will lead you through the basics of being on a board how meetings work and what s expected between meetings In addition at the back of the book are several in depth resources for understanding Roberts Rules of Order bylaws committee structures board leadership and much more Perfect for any new board member or for an entire board that is feeling lost this book and its common sense approach will serve you every year you are on the board

**Nonprofit Board Answer Book** Robert C. Andringa,Ted Wilhelm

Engstrom,Theodore Wilhelm Engstrom,1997 Written for seasoned as well as new nonprofit leaders this book covers virtually every issue likely to be encountered in nonprofit board governance in an easy to follow question and answer format Topics covered include recruitment diversity fund raising strategic planning assessment and responsibilities of board members Sure to help your board become more efficient productive and successful

**Doing Good Better** Edgar Stoesz,2015-06-09 This trusted handbook for nonprofit board service is newly revised and includes new case studies and even more tips and ideas

from the trenches of nonprofit board work Doing Good Better is approachable wisdom Edgar Stoesz has made Doing Good Better a guidebook for both board members of nonprofits whether new to the task or highly experienced First Stoesz identifies two failings common to many boards of nonprofit organizations that are often overlooked 1 A board's governance role is very different from the role of management Making this distinction requires a reorientation for most board member because in their day jobs they are managers or employees 2 Boards often fail at two matters a preparation of their members and b regular evaluations of their own effectiveness and focus In practical pointedly written chapters Stoesz covers Helping Directors Understand Their Governance Role A Plan to Fulfill the Purpose Reporting Back to the Members Planning Effective Meetings Great Boards Have a Good Fight occasionally Working Your Way Through a Crisis Great Boards Celebrate Leaving Right Stoesz deftly interweaves background philosophy vision and razor sharp specific ideas Discussion Action Questions conclude many of the chapters In addition Stoesz offers a Board Evaluation Form a Director's Self Evaluation Form and an outline for the Executive Director Annual Review **The Business Professional's Guide to Nonprofit Board Service** Charles F. Dambach, Oliver Tessier, Carol E. Weisman, 2002 **Presenting, Board Orientation**, 2001 User's guide includes instructions for customization suggested content for a board handbook and tips for successful board orientation sessions

**Little Book of Boards (Second Edition)** Erik Hanberg, 2026-06-16 This practical guide is suitable for new board members and entire boards seeking to enhance their effectiveness providing a common sense approach that can be useful throughout your tenure *The Handbook of Nonprofit Governance* BoardSource, 2010-04-16 THE HANDBOOK OF NONPROFIT GOVERNANCE From BoardSource comes The Handbook of Nonprofit Governance This comprehensive resource explores the overarching question of governance within nonprofit organizations and addresses the roles structures and practices of an effective nonprofit The Handbook of Nonprofit Governance covers the topics that are of most importance to those charged with creating and sustaining effective leadership including building a board succession planning policies financial oversight fundraising planning strategic planning processes risk management and evaluation of the board CEO and organization Praise for The Handbook of Nonprofit Governance This is the first book I've found that covers the topic of governance from A to Z I know what I'll be assigning the students in my governance class as a textbook next semester TERRIE TEMKIN founding principal CoreStrategies for Nonprofits Inc BoardSource has prepared an exceptional resource for nonprofit boards and leaders This comprehensive volume offers timely and relevant information about board work and governance including practical tools and resources that will be valuable to all types of nonprofits DAVID O RENZ chair department of public affairs Beth K Smith Missouri Chair in Nonprofit Leadership and director Midwest Center for Nonprofit Leadership University of Missouri Kansas City If you are involved in nonprofit organizations and if you ever have doubts about how they are best run this is the book for you and BoardSource is the place to turn FISHER HOWE consultant Lavender Howe Associates and author The Nonprofit Leadership Team BoardSource formerly the National Center for

Nonprofit Boards is the premier resource for practical information tools and best practices training and leadership development for board members of nonprofit organizations worldwide    *The Nonprofit Board Answer Book* ,2013 An essential guide to good governance for board leaders at all levels of experience and expertise The book covers such topics as board structure and process board member recruitment and orientation board staff relations and financial management

**Board Recruitment and Orientation** Hildy Gottlieb,2001

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