

# CHECKLIST FOR BEDSIDE SHIFT REPORT



## A Bedside Shift Report:

- Occurs in inpatient healthcare settings when a change of staff occurs
- Is done on every client in a nurse's care
- Is often done in priority of the most critical to the least critical patient



Knock on the client's door before going into the client's room



Introduce yourself and your colleague and explain what you are doing



Open the EHR if there is one in the room



Conduct a verbal hand-off report

## A Good Bedside Shift Report Includes a Client's:

- ✓ Identifying data (name, date of birth, room number)
- ✓ Pertinent medical history, e.g. medications, allergies, and health conditions

# Bedside Reporting Pocket Guide

**Rosina Ehmann**

A red circular graphic with a gradient, appearing as a partial circle or a thick arc, located to the right of the author's name.

## **Bedside Reporting Pocket Guide:**

**Mosby's Pocket Guide to Nursing Skills and Procedures - E-Book** Anne G. Perry, Patricia A. Potter, 2017-12-13  
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