

## Quick Reference Guide:

# APA Style Guide (7<sup>th</sup> Edition)

*Adapted from Purdue Online Writing Lab*

## In-Text Citations

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Use the past tense or present tense when using signal phrases to describe earlier research, e.g. "Jones (2020) found" or "Jones (2020) has found." Follow the author-date method of in-text citation: (Jones, 2020)., include the page number at the end of the parenthetical citation if you are directly quoting or borrowing from another work. Use the abbreviation "p." (for one page) or "pp." (for multiple pages) before listing the page number(s).

Place direct quotations longer than 40 words in a free-standing block of double-spaced lines and omit quotation marks. Start the quotation on a new line, with all lines indented 0.5 in from the left margin. Indent the first line of any subsequent paragraph within the quotation an extra 0.5 in. Place the parenthetical citation after the closing punctuation mark.

### A Work with One or Two Authors

Name the author(s) in the signal phrase or in the parentheses. Spell out "and" in signal phrases but use the ampersand in parentheses.

Fan and Okoye (2020) found that ...  
— (Fan & Okoye, 2020).

### A Work by Three or More Authors

Include the name of the first author plus "et al." in each citation, including the first, unless that would create ambiguity with another source.

Gutierrez et al. (2019) argued that ...  
— (Gutierrez et al., 2019).

### Avoiding Ambiguity with Multiple Sources

When different sources have similar groups of authors, include as many authors as are necessary to differentiate between the sources.

Gutierrez, Jones, Wang et al. (2019) argued that... On the other hand, Gutierrez, Jones, Patel, et al. (2019) claimed that ...

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If the work does not have an author, cite the source by its title in the signal phrase or use the first word or two in the parentheses. Italicise titles of books and reports; titles of articles and chapters go in quotation marks.

A similar study was conducted with students learning to format research papers ("Using APA," 2001).

### Organisation as Author

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According to the American Psychological Association (APA) (2020), ...

# Apa Reference Style Guide

**American Psychological Association**



## **Apa Reference Style Guide:**

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each reference has been meticulously checked against the Sixth Edition of the APA Manual for Publication for accuracy Included in this book are references for Books Journals Magazine Newspapers Media Reviews Social Media Online Posts and Much More Also included 250 pages packed with over 1 000 reference examples Comprehensive information on in text citations Quick example guides for building references and in text citations fast Detailed instructions on creating any reference from the ground up

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**APA Style Handbook for In-Text Citations and References** Appearance Publishers, 2022-06-12 APA Style Handbook for In Text Citations and References is an easy to use guide to APA 7th Edition referencing Specifically designed for students this handbook includes clear explanations with 80 examples of in text citations quotations and reference list entries based on the newest version of the APA Publication Manual 7th edition including important updates in the 7th edition

The Nuts and Bolts of College Writing (2nd Edition) Michael Harvey, 2013-06-01 This worthy successor to Strunk and White now features an expanded style guide covering a wider range of citation cases complete with up to date formats for Chicago MLA and APA styles

Concise Guide to APA Style American Psychological Association, 2019-12 Designed specifically for undergraduate writing this easy to use pocket guide provides complete guidance for new writers on effective clear and inclusive scholarly communication and the essentials of formatting papers and other course assignments

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