

# Quick Study ACADEMIC

# Spanish Grammar

## THE ALPHABET

There are thirty letters in the Spanish alphabet:

a	a	one
b	b	two
c	c	three
ch	ch	four
d	d	five
e	e	six
f	f	seven
g	g	eight
h	h	nine
i	i	ten
j	j	eleven
k	k	twelve
l	l	thirteen
m	m	fourteen
n	n	fifteen
o	o	sixteen
p	p	seventeen
q	q	eighteen
r	r	nineteen
s	s	twenty
t	t	twenty-one
u	u	twenty-two
v	v	twenty-three
w	w	twenty-four
x	x	twenty-five
y	y	twenty-six
z	z	twenty-seven

## NUMERALS

0	cero	11	once
1	uno(a)	12	doce
2	dos	13	trece
3	tres	14	catorce
4	cuatro	15	quince
5	cinco	16	dieciséis
6	seis	17	diecisiete
7	siete	18	dieciocho
8	ocho	19	diecinueve
9	nueve		
10	diez		

Use, or any number ending in uno, drops the final *o* when followed by a masculine noun: *un libro*, *veintiún profesores*.

## CARDINALS

20	veinte	200	doscientos/as
21	veintiuno(a)	300	trescientos/as
22	veintidós	400	cuatrocientos/as
30	treinta	500	quingientos/as
31	treinta y uno(a)	600	seiscientos/as
32	treinta y dos	700	setecientos/as
40	cuarenta	800	ochocientos/as
50	cincuenta	900	novecientos/as
60	sesenta	1000	mil
70	setenta	2000	dos mil
80	ochenta	1,000,000	un millón(de)
90	noventa	2,000,000	dos millones(de)
100	cien (de)		

## ORDINALS

1st	primero
2nd	segundo
3rd	tercero
4th	cuarto
5th	quinto
6th	sexto
7th	séptimo
8th	octavo
9th	noveno
10th	décimo
11th	undécimo
20th	vigésimo

## RULES OF STRESS

- When a word ends in a vowel, *a* or *e*, the stress falls on the next to the last syllable: *ca-ba-lle* (horse), *a-xa-men* (exam), *q-ue-sa* (they).
- When a word ends in a consonant, except *n* or *s*, the stress falls in the last syllable: *es-pa-ñol* (Spanish), *ci-ci-dad* (city).
- When the pronunciation of a word does not conform to any of the above rules, a written accent is required to indicate which syllable to stress: *ca-bé* (footstool), *á-rbol* (tree).
- Sometimes written accents are used to distinguish the function or the meaning between two words with the same spelling:
  - es* (yes, familiar, subject pronoun) and *ese* (yes, possessive adjective).
  - de* (verb to give) and *de* (preposition).
  - el* (yes) and *el* (it).
- Certain prepositions such as *que*, *quien*, *adónde*, *cuándo*, *cómo*, *cuánto*, *cuántas* and certain adverbs such as *cuando* and *donde*, when used as interrogatives, have a written accent: *¿Cuándo vas a estudiar?* *¿Quién viene?*

## SYLLABIFICATION

- A vowel or a vowel combination can constitute a syllable.
  - Diphthongs and triphthongs are considered single vowels and cannot be divided: *es-tu-dian-te* (student); *a-bue-la* (grand-mother).
- Two strong vowels (*a*, *e*, *o*) do not form a diphthong and are separated into two syllables: *em-ple-o* (job); *re-a-li-dad* (reality).
- A written accent on a weak vowel (*i*, *u*) breaks the diphthong:
  - Then the vowels are separated into two syllables: *re-ú-ne* (meeting), *di-a* (day).
- A single consonant forms a syllable with the vowel that follows it: *ma-lé-va* (doll); *xa-pa-ta* (chocolate).
  - None: *it* is considered a single consonant: *pe-rra* (dog); *ma-rin* (beet).
- When two consonants appear between two vowels, they are separated into syllables: *ma-r-tes* (Tuesday); *car-ta* (letter).
  - Exception: if *b*, *c*, *d*, *f*, *g*, *p* or *t* are followed by *r* or *r* (ch or sch), *a-pren-dar* (to learn).
- When three consonants appear between two vowels, only the last one is included in the following syllable: *ma-lé-va* (doll); *tra-n-si-e* (to transfer).
  - Exception: if *b*, *c*, *d*, *f*, *g*, *p*, or *t* are followed by *r* or *r* (ch or sch), *tra-n-si-e* (to transfer).

## CAPITALIZATION

- Only the first word in a sentence and proper nouns are capitalized.
  - El señor García viajó a los Estados Unidos el día de mayo de 1993, año que García viajó to the United States

on May 2, 1993.

### B. Nouns and adjectives

- Determining nationality, religious affiliations, names of languages, months of the year, and days of the week are generally not capitalized.

### C. Names

- Countries, persons, continents, and the first word of a title are normally capitalized.

## NOUNS GENDER

Nouns are either feminine or masculine, whether they refer to a person, place, thing or quality, and are usually accompanied by an article.

- Most nouns ending in *-o* are masculine: *el libro* (the book), but there are exceptions such as *la mano* (the hand), *la moto* (the motorcycle).
- Some nouns ending in *-a* which refer to non-concrete things are masculine: *el clima* (the climate), *el drama* (the drama), *el idioma* (the language), *el poeta* (the poet), *el problema* (the problem), *el programa* (the program), *el sistema* (the system), *el tema* (the theme).
- Most nouns ending in *-a* are feminine: *la mesa* (the table), with exceptions such as *el mapa* (the map), *el día* (the day).
- Nouns ending *-ista*, *-dad*, *-dad*, *-dad*, *-dad* are feminine: *la historia* (the history), *la apreciación* (the appreciation), *la libertad* (the freedom), *la prevención* (the prevention), *la muchedumbre* (the crowd).

## PLURAL

### A. If the noun ends in:

- a vowel, add *-es*: *libros*, *puerto*, *puertos*
- a consonant, add *-es*: *paredes*, *profesores*, *profesores*
- o*, change it to *-os* and add *-es*: *hijos*, *hijos*

## ARTICLES

Agree in gender and number with the noun that they accompany.

### A. Definite articles [el, la, los, las (the)] use:

- With infinitives used as nouns, particularly at beginning of a sentence: *El estudiar es bueno*, (Studying is good.)
- With nouns listed in a series: *Pongo el libro, el cuaderno y la pluma sobre la mesa*, (I put the book, the notebook and the pen on the table.)
- With certain nouns such as *escuela*, *corte*, *círculo* where English omits the article: *Los alumnos van a la escuela*, (The students go to school.) *Los niños aprenden mucho en la escuela*, (Children learn a lot in school.)
- To identify an inseparable concept: *La bondad es una virtud*, (Kindness is a virtue.)
- To identify something specific that precedes a demonstrative adjective: *El muchacho que me enseñó* (The boy who taught me)

(This young man does not have [my] money.)

- With nouns of weight or measure: *Los narrojes cuestan un dólar la libra*, (The narrojes cost one dollar per pound.)
- With titles, ranks, and professions when used with a possessive noun: *Un doctor García*, (Dr. García called.)
- With names of a subject: *Estudio la historia*, (I study history.)
- With days of the week to indicate when something occurs, where we see "on" in English: *A veces vamos al cine el sábado*, (Sometimes we go to the movies on Saturday.)
- With parts of the body or articles of clothing, especially if the possession is clearly indicated as in the case of reflexive verbs: *Me pongo el abrigo*, (I put on my coat.)
- With the seasons of the year: *En la primavera llueve mucho*, (In spring it rains a lot.)
- In other possessive nouns: *El abuelo y los hermanos están en el verano*, (My father is in the summer.)
- With names of certain cities, countries, and continents: *la Argentina, los Estados Unidos, la Habana, la América del Sur*.
- With a proper noun modified by an adjective: *el pequeño José* (Little Joseph).
- With a noun in apposition with a pronoun: *Nosotros los norteamericanos* (We North Americans).
- Proverbs bear when telling time: *Es la una*, (It is one o'clock.)

- Note: The masculine singular form of the definite article, *el*, is used before certain feminine nouns that begin with stressed *o* or *g*: *el agua* (water), *el agua* (water).

### B. Indefinite articles

- un*, *una*, *unos*, *unas* (a, some) normally precede a noun in specific cases: *un artículo* is not used.
- After a form of the verb *ser* (to be) when the noun following it is not modified: *Un profesor*, *un profesor*, *un profesor*.

## COMPARATIVES AND SUPERLATIVES

### A. Inequality

- Formed by placing *más* or *menos* before and *que* after the adjective, adverb or noun: *Nilda es más alta que Elena* (Nilda is taller than Elena), *Rosa canta menos frecuentemente que su hermana*, (Rosa sings less frequently than her sister), *El chico tiene menos dinero que yo*, (The boy has less money than I.)
- Irregular forms: *bueno*, *mejor* (good, better); *mal*, *peor* (bad, worse); *grande*, *mayor* (big, bigger or older).

### B. Equality

- Formed by using *tan* followed by an adjective or adverb plus *como*: *Enfadado es tan inteligente como Elena*, (Enad is as intelligent as Elena.)
- Entonces* (then) is used with a noun: *Tengo tanta dinero como tú*, (I have as much money as you.)

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