

The Original Book on Federal Resumes by
KATHYRN TROUTMAN
WITH NICOLE SCHULTHEIS

Federal Resume **GUIDEBOOK**

The background of the cover is a photograph of the United States Capitol building in Washington, D.C., taken at sunset. The building's iconic dome and neoclassical architecture are silhouetted against a warm, orange and yellow sky. The building is reflected in the calm water of the reflecting pool in the foreground. Trees and other structures are also visible in the mid-ground, their forms softened by the distance and the warm light.

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Jobseeker's Guide, Ten Steps to a Federal Job(r), 10th Edition Kathryn Troutman, 2025-08 Written for military veterans and military spouses, the new edition of the Jobseeker's Guide provides samples of the 2-page Federal Resume that became the official form for the Federal Resume as of May 29, 2025, with the OPM Memo Merit Hiring Plan. The book describes Ten Steps to a Federal Job, which is a proven method for Federal job application. Learn About Federal Jobs Network and Use Competitive Hiring Search USAJOBS Find Keywords Explore Your Core Competencies Write Your Outline Format Federal Resume Write Your Accomplishments Apply for Your Federal Job Track Your Application and Follow Up Interview and Negotiate for Your Federal Job. This text is a curriculum used in the Certified Federal Job Search Trainer and Certified Federal Career Coach program.

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