

Word Processing Exercise 06

1. Run the word processing program in your computer and type the following:

Mathematical Equations and Formulas

Many students may need to type different mathematical equations and formulas in their technical reports. This lesson you will practice how to do that using the word processing program. Try to type the following three lines with the help of the instructor.

The decimal number $(137)_{10}$ is equal to $(10001001)_2$ in binary format.

$$25 \cdot 4^3 = 1600.$$

$$y = \frac{x^2}{z^3}, \quad f(x) = \sqrt{\frac{x-4}{x^2}}, \quad n_3 = \left(\frac{\sum (x^2 + 3)}{y + z + 5} \right)$$

-
2. Save the document as **word-exercise-06-YourIdNumber** in your folder.
 3. Try to add your own equations or ask your instructor for help.
 4. Type your first and last name, your ID number, and section number at the end of the document. Highlight your full name with any color using text highlight color.
 5. Add to the document the diagonal text watermark: **Equations**.
 6. Add any cover page (or as your instructor) to your document and fill required info.
 7. Add any color or texture fill effect to your document using Page Color command.
 8. Save the document.

Basic Word Processing Exercises 2010

Raffaela Di Napoli



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The 2010 Stable Paul Hawking, Brendan McCarthy, Con Nikakis, 2015-05-20 For over 15 years the Stable series has introduced Microsoft Office applications to over 100 000 Australians The 2010 Stable provides an easy to use Australian introduction to the basics of Microsoft Word 2010 Microsoft Excel 2010 Microsoft Access 2010 Microsoft PowerPoint 2010 Covering the four applications with explanations on how they are integrated this manual helps the new user to learn and master the fundamentals of these industry standard applications through concise step by step instructions **Foundation of Information Technology MS Office Class 09** Reeta Sahoo, Gagan Sahoo, A series of Book of Computers The ebook version does not contain CD Autism Spectrum Disorders: Breakthroughs in Research and Practice Management Association, Information Resources, 2017-09-13 Developmental disorders affect a high percentage of people in contemporary society As such it is imperative to dedicate time and research to facilitate a more comprehensive understanding of these disorders Autism Spectrum Disorders Breakthroughs in Research and Practice is an innovative reference source for the latest academic material on emerging perspectives treatment and care techniques and therapeutic strategies to support individuals with autism spectrum disorders Highlighting a range of topics such as social skills educational support and assistive technologies this book is ideally designed for healthcare professionals researchers students academics and practitioners interested in learning more about autism spectrum disorders Interior, Environment, and Related Agencies Appropriations for 2010 United States. Congress. House. Committee on Appropriations. Subcommittee on Interior, Environment, and Related Agencies, 2009 *Interior, Environment and Related Agencies Appropriations for 2011, Part 4, February 2010, 111-2 Hearings*, 2010 **The UNIX Word Processing Book** Bryan Strong, 1988 Innovative Learning Geography in Europe Karl Donert, Rafael de Miguel González, 2014-03-25 Opportunities for developing innovative approaches in teaching and learning geography have been rapidly increasing in recent years This is in part because of the spread of new technologies that allow access to geographic information and geographic geo media resources These new tools offer broad access to information and open data sources They have revolutionised the way in which teachers of geography can work with pupils and students Education for Digital Earth is now possible As such the exclusive use of traditional approaches to the teaching of geography is no longer reasonable today The European Commission funded network initiative digital earth eu promotes innovation and best practices in the implementation of geo media as a digital learning environment for school learning and teaching This book supported by EUROGEO analyses the main challenges facing geographical education curriculum methodology teacher education and training and geospatial technologies and illustrates different examples of the use of geoinformation in geographical education in several European countries The Basic Guide to Word Processing Siobhan Hawkins, Mairead Wynne, 2012-05-11 The essential basic guide on how to use Microsoft Word 2007 and Microsoft Word 2010 Presented in three distinct sections Unit 1 deals with both Microsoft Word 2007 and 2010 Unit 2 contains key

pointers for text production Unit 3 deals with Microsoft Word 2003 Screen shots clearly indicate which button to press and what each screen should look like Layout helps familiarise students with menus and toolbars as well as tasks such as inserting modifying and deleting text Advanced features such as formatting text working with tabs and indents and adding a table to the document are also included Practical questions are included throughout the text Facilitates easy progression for the student from Microsoft Word 2003 to Microsoft Word 2007 and 2010 Unit 2 on text production includes Accepted rules for spacing before and after punctuation Use of correct abbreviations for measurements weights money and time Application of block indented and hanging paragraphs to text Use of main headings sub headings side shoulder and paragraph headings in text Standard correction signs for amending text ange and selection of paper sizes Accessible logical and extremely readable this book has been student tested and approved Presented in four distinct units Unit 1 Microsoft Word 2010 Unit 2 Microsoft Word 2007 Unit 3 Top Tips for Text Production Unit 4 Exercises Screen shots clearly show how to use Microsoft Word 2007 and Microsoft Word 2010 Takes a step by step approach to learning the Microsoft Word package Deals with areas such as formatting text tabs tables layout and mail merge Top Tips for Text Production deals with spacing punctuation paragraphing headings and correction signs It is a practical beginners guide for Microsoft Word 2007 Includes a comprehensive exercise section for practice learning Accessible logical and extremely readable this book has been student tested and approved WRITTEN FOR FETAC Level 5 Word Processing FETAC Level 5 Text Production VTOS courses

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