

Becoming an  
*Effective*  
Health Care  
Manager

The  
Essential  
Skills of  
Leadership

LEN SPERRY

# Becoming An Effective Health Care Manager

**Bessie L. Marquis, Carol Jorgensen  
Huston**



## **Becoming An Effective Health Care Manager:**

*Becoming an Effective Leader in Healthcare Management* Len Sperry, 2017-10-09 Preceded by *Becoming an effective health care manager* by Len Sperry c2003      **Foundations of Health Care Management** Bernard J. Healey, Marc C. Marchese, 2012-08-09 Foundations of Health Care Management Leaders and managers throughout the health care system are facing ever more challenging changes in the way care is delivered paid for and evaluated Foundations of Health Care Management Principles and Methods offers an innovative concise reader friendly introduction to health care management and administration It addresses the need for new skills in managers of health care facilities and for those planning to enter health care management positions The book covers such critical topics as leadership training change management conflict management techniques culture building quality improvement and communications skills as well as collaboration in the improvement of population health Foundations of Health Care Management also concentrates on innovations and describes steps in the transition to more decentralized and creative approaches to the management of health care facilities The book covers physician management from the physician s viewpoint a valuable perspective for health care managers The book serves important dual purposes for faculty and students by providing both insights into the health care field as well as foundational content on essential management and leadership competencies A full set of support materials is available for instructors at the book s companion Web site      **Introduction to Health Care Management** Sharon B. Buchbinder, Nancy H. Shanks, Rachel Rogers, 2025-01-29 Covering a range of healthcare settings Introduction to Health Care Management Fifth Edition provides a solid orientation to management in the health care discipline Written for students just entering the field this reader friendly text is filled with examples designed to engage the reader s imagination while addressing the important issues in healthcare management such as ethics cost management strategic planning and marketing information technology human resources and more The new Fifth Edition integrates population health and information management throughout and offers new coverage of artificial intelligence AI the lasting impact of COVID 19 and concepts and issues of diversity equity and inclusion DEI Many of the cases and exercises are new or significantly updated to reflect current healthcare management challenges while research resources and references have been updated throughout Key Features Extensively updated with new information and data while chapter organization remains consistent to prior edition New and updated examples and case studies cover an assortment of healthcare management topics in a wide variety of settings Unparalleled instructors resources include updated test banks now with short essay questions and answer rationales PowerPoint presentation slides and instructor manual with discussion questions sample syllabi and more A case study guide with rubrics for evaluation of student performance enable instructors at every level of experience to hit the ground running on that first day of class Navigate Advantage Access included with the text provides access to a comprehensive and interactive eBook student practice activities and assessments and more      **The AUPHA Manual of Health Services Management** Robert J.

Taylor, Susan B. Taylor, 1994      **Becoming an Effective Health Care Manager** Len Sperry, 2003 Nothing is more predictive of the viability and success of a health care organization than its leadership Learn the skills this market demands and get the tools to master them with *Becoming an Effective Health Care Manager* Built on sound business and health services management theories and viewed through the lens of emotional intelligence and the author's years of direct experience this book actively teaches both students and practitioners the relational operational and analytical skills that are necessary and surprisingly rare in today's health care management arena Dramatically increase productivity and employee commitment and place yourself ahead of the pack by honing these financial and organizational management skills motivation communication delegation counseling strategic planning personnel management staff coaching time and stress management teamwork conflict management interviewing budgeting resource management Each chapter is like a mini workshop in each skill set featuring learner friendly objectives self assessment tools case studies real world individual and small group exercises and review questions As a health care supervisor you can improve your own leadership skills or mold exceptional leaders and managers among your staff using this highly practical guide in workshops and continuing education seminars Undergraduate and graduate students in health and nursing administration can learn essential skills that have been glaringly absent from curricula Get *Becoming an Effective Health Care Manager* and help yourself or your students along the journey of becoming and then being an effective leader      *Introduction to Health Care Management* Sharon B. Buchbinder, Nancy H. Shanks, 2011-07-19 *Introduction to Health Care Management* is a concise reader friendly introductory healthcare management book that covers a wide variety of healthcare settings from hospitals to nursing homes and clinics Filled with examples to engage the reader's imagination the important issues in healthcare management such as ethics cost management strategic planning and marketing information technology and human resources are all thoroughly covered Guidelines and rubrics along with numerous case studies make this text both student friendly and teacher friendly It is the perfect resource for students of healthcare management nursing allied health business administration pharmacy occupational therapy public administration and public health Drs Buchbinder and Shanks have done a masterful job in selecting topics and authors and putting them together in a meaningful and coherent manner Each chapter of the book is designed to give the student the core content that must become part of the repertoire of each and every healthcare manager whether entry level or senior executive Each of the chapters and accompanying cases serve to bring to life what it means to be a truly competent healthcare manager Leonard H Friedman PhD MPA MPH Professor Dept of Health Services Management and Leadership and Director of the Master of Health Services Administration program George Washington University School of Public Health and Health Services I am very happy with *Health Care Management* and will be adopting it for a new course that I will be teaching This is probably the best management text I have seen so far I was thrilled to receive it Sally K Fauchald PhD RN Assistant Professor of Nursing The College of St Scholastica A solid text that covers a

wide range of management topics Michael H Sullivan Director HCA Program Methodist University Fayetteville North Carolina *Leadership Roles and Management Functions in Nursing* Bessie L. Marquis, Carol Jorgensen Huston, 2009 Now in its Sixth Edition this foremost leadership and management text incorporates application with theory and emphasizes critical thinking problem solving and decision making More than 225 case studies and learning exercises promote critical thinking and interactive discussion Case studies cover a variety of settings including acute care ambulatory care long term care and community health The book addresses timely issues such as leadership development staffing delegation ethics and law organizational political and personal power management and technology and more Web links and learning exercises appear in each chapter An Instructor s CD ROM includes a testbank and PowerPoint slides Clinical Engineering Handbook Joseph Dyro, 2004-09-15 As the biomedical engineering field expands throughout the world clinical engineers play an evermore important role as translators between the medical engineering and business professions They influence procedure and policy at research facilities universities as well as private and government agencies including the Food and Drug Administration and the World Health Organization The profession of clinical engineering continues to seek its place amidst the myriad of professionals that comprise the health care field The Clinical Engineering Handbook meets a long felt need for a comprehensive book on all aspects of clinical engineering that is a suitable reference in hospitals classrooms workshops and governmental and non governmental organization The Handbook s thirteen sections address the following areas Clinical Engineering Models of Clinical Engineering Practice Technology Management Safety Education and Training Design Manufacture and Evaluation and Control of Medical Devices Utilization and Service of Medical Devices Information Technology and Professionalism and Ethics The Clinical Engineering Handbook provides the reader with prospects for the future of clinical engineering as well as guidelines and standards for best practice around the world From telemedicine and IT issues to sanitation and disaster planning it brings together all the important aspects of clinical engineering Clinical Engineers are the safety and quality facilitators in all medical facilities The most definitive comprehensive and up to date book available on the subject of clinical engineering Over 170 contributions by leaders in the field of clinical engineering

**Understanding Teamwork in Health Care** Gordon Mosser, James W. Begun, 2013-10-22 A complete introductory guide to the principles and clinical application of teamwork in health care Understanding Teamwork in Health Care emphasizes the essential competencies necessary to implement teamwork in health care in a complex hospital or primary care setting Unlike similar books on the subject which are theoretical or policy oriented this text offers practical real world coverage Valuable for health care professionals seeking a thorough explanation of teamwork and for trainers working in hospitals or primary care settings could also be used as a textbook Mini cases throughout the text help readers appreciate real world application of principles Written to a level suited for the non specialist **Superior Productivity in Health Care Organizations** Paul Allan Fogel, 2004 When deteriorating margins jeopardize your hospital s or health system s financial health take your

organization off the critical list with Superior Productivity in Health Care Organizations How to Get It How to Keep It Loaded with practical enduring solutions this book will help hospital and health system management reclaim lost productivity in a surprisingly short time and at low cost Based on the author s direct experience with over 50 hospitals the text takes you step by step through the process from analysis to implementation of productivity standards and beyond Learn to Identify and avoid the pitfalls that make most popular productivity strategies go awry Reduce expenses to match the organization s revenues Develop and implement realistic and understandable labor standards Relate productivity to strategic goals Resolve underlying management problems and implement core productivity concepts Determine the proper role for department managers in increasing productivity Determine the optimal time to use benchmarking Avoid falling back on stopgap measures e g layoffs Institute effective customized monitoring systems and protocols Develop suitable incentives and consequences for performance Formulate new procedures to capture and build on what has been accomplished Invigorate the productivity of any organization with entrepreneurship and innovation Overcome entrenched politics that put off needed changes Dozens of incisive illustrations tables flowcharts and case studies illuminate the text s core concepts of measurement accountability simplicity and fairness Get the only book that tackles head on the productivity and viability issues on the minds of hospital administrators physicians corporate health system staff financial executives practice management administrators clinical and technical mgrs business planning and financial analysts marketing specialists health care consultants and undergraduate and graduate students in health administration

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any level or position It can be used in general healthcare management and leadership classes by those focused on becoming an effective healthcare leader as well as by those already practicing leadership in a health service organization Featuring newly added discussion questions the book is equally effective for in class online and hybrid courses Steven B Reed FACHE holds a master s degree in health administration from Indiana University Purdue University Indianapolis where he serves as the Executive in Residence and lecturer for the MHA Program in the Richard M Fairbanks School of Public Health Professor Reed is a Fellow in the American College of Healthcare Executives and President of Magellan Management Group LLC a healthcare consulting company He has over 30 years experience in hospital administration in both proprietary and not for profit community hospitals His consulting experience includes work with tertiary care single specialty and critical access hospitals and community based health service organizations Other Cognella titles by Steven Reed Becoming a Healthcare Leader First Edition     Nation's Health ,1921     **Journal - American Health Care Association** American Health Care Association,1983     **Nation's Health** John Augustus Lapp,Charles-Edward Amory Winslow, Frank Leslie Rector,1922     "Code of Massachusetts regulations, 1993" ,1993 Archival snapshot of entire looseleaf Code of Massachusetts Regulations held by the Social Law Library of Massachusetts as of January 2020     "**Code of Massachusetts regulations, 1988**" ,1988 Archival snapshot of entire looseleaf Code of Massachusetts Regulations held by the Social Law Library of Massachusetts as of January 2020     Ohio health news. 1926-35 ,1926

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